



Apprentice Coach Program

Introduction:

In order for High Performance Coaches from Saskatchewan to advance to National team status it is imperative that they have opportunities to work directly with National Team coaches and athletes. The Apprentice Coach Program will assist coaches financially to be a part of the National team at Multi-Sport or International events. Ideally, the Apprentice Coach Program is a partnership between the Apprentice Coach, the National Sport Centre - Saskatchewan, and the respective Provincial Sport Governing Bodies (PSGBs) and National Sport Organizations (NSOs).

Purpose:

To provide financial resources and opportunities for High Performance coaches to be a part of the Canadian team and have an opportunity to attend International competitions and Multi-Sport Games.

Eligibility:

To be eligible, coaches must meet the following conditions:

- a) be an active member in good standing with their Provincial Sport Governing Body;
- b) be fully certified Level 3 NCCP and working towards Level 4 certification;
- c) be endorsed and supported by their PSGB and NSO.

Application Procedure:

- a) Deadline for applications is 90 days prior to the National team event;
- b) Provincial Sport Governing Bodies will be responsible for distributing application forms to those coaches that may have an opportunity to be named as an Apprentice Coach with the National Team;
- c) The PSGB along with the Apprentice Coach approaches the NSO for approval of the Program;
- d) The NSO will designate a Master Coach for the Apprentice Coach;
- e) The application form outlining the proposed program and budget is to be completed and forwarded to the Canadian Sport Centre - Saskatchewan for review;
- f) A committee will review applications and will make recommendations.

Program Criteria:

- a) Coaches can apply for up to \$5,000 per fiscal year (April 1-March 31). The amount of support granted in any given year will depend upon the total amount of funds available for distribution;
- b) Priority will be given to coaches who have never been part of a National team program;
- c) Funds may be used for any portion of travel costs, not currently supported by other funding sources (NSO or PSGB support);
- d) Coaches are urged to approach the Provincial Sport Governing Body for assistance.
- e) Coaches receiving financial support will be required to sign an agreement confirming their commitment to comply with all conditions.

Responsibilities:**Coach Responsibilities:**

Coaches applying for Apprentice Coach Program support must commit to the following responsibilities:

- a) submit the completed application, along with support documentation, to the Canadian Sport Centre - Saskatchewan for review;
- b) provide true statements in their application and supporting documents and to verify these statements if requested by the Canadian Sport Centre - Saskatchewan.

If approved, coaches must:

- c) provide ongoing reports and a final report of activities to be published in coaching newsletters;
- d) be willing to participate in promotional activities designed to assist in the promotion of coaching, and/or the Canadian Sport Centre - Saskatchewan;
- e) work with a Master Coach;
- f) sign an agreement confirming their commitment to comply with all conditions.

PSGB's Responsibilities:

The PSGB plays a key role in ensuring that deserving coaches get an opportunity to work with Canada's National teams. In doing so, the PSGB agrees to:

- a) provide a letter of endorsement for eligible coaches;
- b) provide financial assistance to the Apprentice Coach, whenever possible;
- c) assist coaches in obtaining a letter of endorsement from the NSO;
- d) distribute Apprentice Coach application forms and criteria to those coaches who fully meet the eligibility criteria;
- e) make contact with the National Sport Organizations to determine opportunities for Apprentice coach opportunities within their sport.

National Sport Organization Responsibilities:

The National Sport Organization agrees to do the following:

- a) provide a letter of endorsement for eligible coaches;
- b) provide financial assistance to the Apprentice Coach, whenever possible;
- c) assist in matching a Master Coach with the Apprentice Coach;
- d) assist in securing accreditation at competitions for the Apprentice Coach;
- e) involve the Apprentice Coach with the National Team program where appropriate (i.e. involve Apprentice Coaches at selection meeting, trials, training, National Team event, etc.).

Master Coach Responsibilities:

The approved Master Coach agrees to do the following:

- a) supervise the Apprentice Coach;
- b) provide a final report outlining learning objectives met, successes, recommendations upon completion of the program.

Canadian Sport Centre - Saskatchewan Responsibilities:

The Canadian Sport Centre - Saskatchewan agrees to do the following:

- a) provide the PSGB with Apprentice Coach Program materials (application, follow up, eligibility criteria, program guidelines, etc.);
- b) establish a committee to adjudicate all applications in a fair and unbiased manner;
- c) advise all applicants and PSGBs as to the status of the application;
- d) provide funds for the program;
- e) provide overall management of the program.

Applications will be judged on completeness, accuracy, and other financial sources contributing to this program.



Apprentice Coach Program Application Form

All of the information provided will be kept confidential.

Personal Information:

Name: _____

Address: _____ Phone: _____

Email: _____ Fax: _____

City: _____ Postal Code: _____

NCCP #: _____

Master Coach Information:

Name: _____

Address: _____ Phone: _____

Email: _____ Fax: _____

City: _____ Postal Code: _____

Sport Specific Information:

Are you a current member of your PSGB in Saskatchewan? Yes ____ No ____

Certification Level: _____

Sport: _____

Please attach the following:

1. Coaching resume including involvement at the provincial and national level.
2. Letter of endorsement from the National Sport Organization (NSO).
3. Letter of endorsement from the Provincial Sport Governing Body (PSGB).
4. Financial summary outlining revenue by NSO and PSGB, proposed expenses and amount requested.
5. Proposed learning program including competitions, training camps, selections, etc.
6. Feel free to attach or provide any further information that you feel will enhance your application.

Return applications to:

Canadian Sport Centre - Apprentice Coach Program
1870 Lorne Street
Regina, SK
S4P 2L7

Phone: 780-9313

Fax: 781-6021

E-mail: mbracken@sasksport.sk.ca

Please note that applications should be received 90 days prior to beginning the program.